

Change Project Manager Cover Letter

2259 Hirthe Lights East Ruthanbury, ME 38532-4258

Dear Peyton Leannon,

I would like to submit my application for the change project manager opening. Please accept this letter and the attached resume.

In my previous role, I was responsible for iT Change Management methodology guidance and execution for IT projects and, where necessary, IT Training, and Business Process management subject matter leadership.

Please consider my experience and qualifications for this position:

- Proficiency in English (French and/or Italian will be an advantage)
- Accreditation via a globally recognised project methodology, PMI accreditation
- Establish and implement an organizational structure to ensure drive adequate, capable and knowledgeable field HSE supervision for contractors
- Develop and Implement a dedicated Site Contractor Safety Management program
- Drive Contractor Safety Improvement and Innovation projects, in order to eliminate or reduce HSE risks in the execution of maintenance and construction programs
- Identify and drive contracting standards to improve HSE performance with the contractor companies
- Proficient with the Microsoft Office Suite, Adobe Acrobat, and have experience with a program management software system (PMSS), Primavera Contract Manager, Prolog, or Expedition for example
- Experience of Middle Office Fund Administration / Accounting Operations such as Asset Servicing (Income & Corporate Actions), Transactions Management (Treasury, Trade, Derivatives and Cash Management), Reconciliations and Reporting

Thank you in advance for reviewing my candidacy for this position.

Ryan Lindgren