

Change Coordinator Cover Letter

2905 Flatley LightsJacobihaven, LA 07945-8927

Dear Riley O'Conner,

I submit this application to express my sincere interest in the change coordinator position.

Previously, I was responsible for subject matter expertise and guidance on the management of employee changes by advising/coaching unit-level leaders and managers (network of change champions) on the execution of established change management activities (e.g., communications / championing the process and system change, education and training, post go-live support, etc.).

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Experience in working in an environment with stakeholders distributed globally
- Working experience of SAP, RemedyForce & Salesforce platform based applications
- Tertiary qualification in Engineering or Food Tech or technical field
- Knowledge in and biscuit operations would be an advantage
- Understanding of interactions in the biscuits and Snacks Food
- Basic know-how on Capital Project Management
- Knowledge of Best Practices, HACCP and GMP
- Basic knowledge of marketing affairs and consumer needs

Thank you for taking your time to review my application.

Sincerely,

Emerson Bode