

Central Office Cover Letter

660 Bernhard Orchard North Penney, CT 13541-7313

Dear Armani Bayer,

I am excited to be applying for the position of central office. Please accept this letter and the attached resume as my interest in this position.

Previously, I was responsible for technical support and advise users or work with team members on matters pertaining to access, data integrity, data security, policies and procedures, development of system and design of enhancements.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Prepare reports for department heads and network superintendents to keep them apprised of HC needs and staffing issues and utilize data to make informed decisions and support hiring managers in HC management
- Assist hiring managers in analyzing relevant human capital (HC) data regarding teacher quality, turnover, absenteeism, and other significant levers in improving workforce excellence
- Interface with technology staff on information systems issues related to staff
- Oversee effective ongoing professional development opportunities to help central office leaders manage human capital, including "just in time" training to hiring managers on human capital performance management related topics as requested
- Provide support to the Performance Management team during peak times, as needed
- Previous labor relations, bargaining unit contract interpretation and compliance experience preferred
- Past experience with training staff and conducting quality assurance analysis and root cause problem solving
- Proven expertise with all patient access tools, systems, and technologies (e.g., registration, authorization) Electronic Medical Record

Sincerely,

Parker Price