

# Career Specialist Cover Letter

3051 Bradtke Mountain East Maechester, AK 52731-1795

**Dear Finley Hahn,**

I would like to submit my application for the career specialist opening. Please accept this letter and the attached resume.

Previously, I was responsible for coordination, content development and strategy for social media platforms for both DPI and Don't Pack a Pest.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Plant power distribution systems, Square D switch gear, transformers, and relays
- Process control systems, including a wide variety of instrumentation and control valves
- Pneumatic and Hydraulic control systems
- Experience with Payroll Tax and Wage Attachment processing & reporting
- Dayforce HCM experience
- Experience with Lean, Six Sigma and Project Management
- Experience with MPRP and Kanban procurement methods
- Well-developed knowledge of Enterprise Resource Planning systems, preferably SAP

**Thank you for your time and consideration.**

Sincerely,

Alexis Treutel