## **Capacity Manager Cover Letter**

## 218 Boyce EstatesStiedemannmouth, CO 38406 Dear Royal Kilback,

I am excited to be applying for the position of capacity manager. Please accept this letter and the attached resume as my interest in this position.

In the previous role, I was responsible for feedback on the effectiveness and endto-end Capacity Management Process workflow to the Capacity Management Account Process Lead.

Please consider my experience and qualifications for this position:

- Assists the Capacity Management Global Process Owner in identifying and planning for ITIL process improvement projects
- Drives implementation of standard execution of the Global Capacity Management process
- Sets up and leads expertise ITIL Capacity Management process forums with process experts from the GBUs
- Assists the Capacity Management Global Process Owner in driving cost optimization for the process
- Assists the Capacity Management Global Process Owner in driving crossaccount process standardization
- Can demonstrate team leadership and development
- Strategic planning and Assembly and test planning
- A solid understanding of the firm's business and operations basic understanding of finance

## I really appreciate you taking the time to review my application for the position of capacity manager.

Sincerely,

Denver Muller