

Campus Internship Cover Letter

38353 Lyndsay Lodge South Roman, MS 66603-2643

Dear Shae Johnston,

I am excited to be applying for the position of campus internship. Please accept this letter and the attached resume as my interest in this position.

In the previous role, I was responsible for instruction to students in both theory and practice in English.

Please consider my experience and qualifications for this position:

- Expertise with scripting languages such as C++, Python, MATLAB
- Interest in EH&S
- Should be a business major, preferably with a concentration in finance, management, human resources, sales and marketing, hospitality or project management
- Excellent customer service skills, communication, organization, and detail oriented
- Working knowledge of GIS or environmentally related software, and Microsoft Office Suite applications
- Cumulative GPA of 3.0 or greater is preferred
- Working knowledge of AutoCAD or Civil 3D, and Microsoft Office Suite applications
- Highly creative and possess exceptional computer skills in Adobe Suite, Sketchup, AutoCAD, Rhino, and Excel

Thank you in advance for taking the time to read my cover letter and to review my resume.

Sincerely,

Shae Welch