

Cafeteria Manager Cover Letter

4076 Denny DrivesPurdystad, WV 29013

Dear Stevie Reynolds,

In response to your job posting for cafeteria manager, I am including this letter and my resume for your review.

Previously, I was responsible for regular training sessions for all program partners on topics including: USDA program regulations, meal patterns and nutrition, menu planning, record-keeping, meal counts, purchasing of food and non-food items, sanitation and safety requirements and Civil Rights compliance.

Please consider my experience and qualifications for this position:

- Have knowledge of ingredients, cooking methods and nutritional values
- Have strong customer service and associate relations skills
- Be able to show resourcefulness, creativity and flexibility
- Be able to see the big picture and develop vision
- Have multitasking, organizational and time management skills
- Be able to maintain confidentiality and handle sensitive information
- Be able to work independently and delegate tasks and responsibilities
- Have nutritional or dietician certification, food preparation or chef certification

Thank you in advance for reviewing my candidacy for this position.

Sincerely,

Parker Powlowski