

Buying Cover Letter

6880 MacGyver CanyonLangworthfort, MS 23480

Dear Spencer Keebler,

I am excited to be applying for the position of buying. Please accept this letter and the attached resume as my interest in this position.

Previously, I was responsible for periodic analysis by department of performance against budget/forecast and what this means in detail for the balance of the year, highlighting risks and opportunities and challenging business stakeholders (category directors) where required.

Please consider my experience and qualifications for this position:

- Coordinate activities and parts list for VWAG and VWM
- Participate in problem solving meetings with other areas, for example transportation or logistics
- As requested on competitive RFQs, calculate and negotiate prices in order to make the supplier globally competitive
- Identifies and researches sources for passenger car components and modules based on received inquiries by the VW Group companies
- Procure technical information such as drawings, description of applications and/or production processes and samples of current or newly developed automotive components
- Knowledge of North American supplier Base for power train commodities (Stampings, Chassis, Components)
- Sales Update Report
- Sell Thru Update Report

Thank you for your time and consideration.

Sincerely,

Corey Leffler