

# Buying Cover Letter

7282 Schmeler Fields East Graigberg, MS 81231-4908

**Dear Avery Hamill,**

I am excited to be applying for the position of buying. Please accept this letter and the attached resume as my interest in this position.

Previously, I was responsible for resolution of Purchasing related problems with other functions within VWGoA and VW Group companies, through purchasing processes and procedures.

Please consider my qualifications and experience:

- Developed communication, interpersonal and time management skills
- Strong approach to prioritizing projects and multiple tasks to achieve productivity and business goals
- Appreciation for value of a strong business acumen and professional business ethics
- Extensive relevant experience in luxury fashion retailing, preferably within a multi-brand and/or ecommerce environment
- Extensive experience working for a global brand, with teams in multiple regions
- Entrepreneurial spirit , self-starter with the creative flair to drive a business forward
- Discreet, professional and well spoken, with strong rapport building skills
- Lead by example and through results

**Thank you in advance for taking the time to read my cover letter and to review my resume.**

Sincerely,

Justice Jenkins