

Buying Cover Letter

7182 Wynell SkywayNorth Norris, ND 52527

Dear Cameron Nitzsche,

Please consider me for the buying opportunity. I am including my resume that lists my qualifications and experience.

Previously, I was responsible for guidance to ORT to ensure that all merchandising strategies and principles are executed timely and correctly.

Please consider my experience and qualifications for this position:

- Coordination of designer clinics and training clinics as new product drops-across both locations
- Ad Hoc projects as requested by the Buying Director
- Build database of contacts of new and existing brands
- Carry out competitive analysis and compile reports to share with the department
- Provide support to individual buying departments as requested
- Manage department samples and post
- Previous commercial experience within the fashion or retail industry in an administrative capacity is desirable
- Exceptionally organised and efficient, with a good dose of common sense and initiative

Thank you for considering me to become a member of your team.

Sincerely,

Emerson Hansen