

Business Planning Analyst Cover Letter

460 Cassi WaysMillerhaven, WV 16735-8596

Dear Oakley Nienow,

Please consider me for the business planning analyst opportunity. I am including my resume that lists my qualifications and experience.

In my previous role, I was responsible for expertise on the tools for delivery methodology to enable requirements modeling, review process, documentation and specification management.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Experience working with individuals with diverse technical backgrounds
- Demonstrated experience in collaborating with multiple stakeholders to resolve complex issues
- Experience working with of the following stakeholders – finance, contracts, human resources, recruiters, or subcontracts
- Proficient using Microsoft Office Suite and online meeting applications
- Experience with SAP Business Objects BPC (Business Planning and Consolidation) or other data querying software preferred
- Experience with MS SQL is preferred
- BS / MBA in Business/Ops Mgt
- APICS / CPM desirable

I really appreciate you taking the time to review my application for the position of business planning analyst.

Sincerely,

Landry O'Conner