

# Business Lead Cover Letter

43495 Floretta LandNew Patrickshire, AL 47081-1360

**Dear Parker Runolfsdottir,**

I am excited to be applying for the position of business lead. Please accept this letter and the attached resume as my interest in this position.

In the previous role, I was responsible for portfolio specific market intelligence to Category Specialist and other network Procurement Associates (PA).

Please consider my experience and qualifications for this position:

- Partnering with business in creation of UAT test scenarios & getting an agreement on the entry/ exit criteria
- Having a good knowledge of SDLC lifecycle, project management methodology and governance concepts with understanding of importance of project standards and consistency
- Experience of implementation of change across the full project lifecycle as a BA/business SME
- Experience of producing requirements specifications & business process diagram in capacity of a BA/SME
- Good understanding of tools, methods, processes and techniques used to gather requirements
- Certified in CBAP/BCS/CPRE or other industry standard certifications
- Proficiency in PowerPoint, Excel, Word and Visio
- Experience in Financial Services preferably in Investment Management

**Thank you in advance for taking the time to read my cover letter and to review my resume.**

Sincerely,

Ryan VonRueden