

Behavioral Therapist Cover Letter

430 Lang Island South Quentinland, OH 63622

Dear River Stehr,

In response to your job posting for behavioral therapist, I am including this letter and my resume for your review.

In the previous role, I was responsible for outreach to the public and professionals with questions about substance abuse and mental health treatment.

Please consider my experience and qualifications for this position:

- Clinical documentation, including treatment plans and updates, are completed according to respective managed care and EAP provider manual standards
- Documentation reflects therapy adjustments based upon client's progress or lack of progress towards stated goals
- Provides timely, clear written and verbal communication to relevant providers, managed care, employers' and clients family members as appropriate
- Accurate charge sheets clearly reflect the correct diagnosis description and code, the CPT code for services rendered, and are submitted no later than the following business day for managed care clients
- Discharge summaries are completed after client has been discharged based on department protocol.*
- All clinical documentation includes date, time and duration of each appointment
- Assists manager in developing and maintaining team records and statistics
- Participates in community activities related to behavioral health

Thank you for your time and consideration.

Sincerely,

Robin Lindgren