

Bed Manager Cover Letter

2542 Valentin Knoll North Lashandra, IA 24780-8473

Dear Finley MacGyver,

In response to your job posting for bed manager, I am including this letter and my resume for your review.

Previously, I was responsible for support on specific systems, processes and methodologies, to ensure effective monitoring, control and support of service delivery.

Please consider my experience and qualifications for this position:

- Review the EMSTAT and PRISM/EPIC system for appropriateness of bed assignment
- Monitors Bed Teletracking/ADT system and escalate dirty beds with Environmental Services
- Reviews appropriateness of any blocked beds in the system
- Rounds on units to assess unit needs and facilitate with nurses "pulling" patient report
- If it is determined at any of the Bed Management Meetings, that the volume of patients exceeds the anticipated capacity criteria, the Director of the Emergency Department or designee, Director of Patient Access or designee, CMO, Director of Nursing (Supervisor) will activate the Surge Plan
- Previous Assistant Nurse Care Coordinator (ANCC) or Charge Nurse Role preferred
- Post-surgical care experience
- Solid knowledge and background implementing and maintaining a culture of Continuous improvement and the application of Lean principles

Thank you in advance for taking the time to read my cover letter and to review my resume.

Sincerely,