

Banquet Server Cover Letter

296 Kling Ranch North Sebastianbury, IA 32431

Dear Spencer Douglas,

Please consider me for the banquet server opportunity. I am including my resume that lists my qualifications and experience.

Previously, I was responsible for prompt, accurate, professional, and friendly food and beverage service.

My experience is an excellent fit for the list of requirements in this job:

- Ensures the efficient and smooth service of guests in a timely, professional and efficient manner
- Provide drink and food service to guests in a variety of formats and set-ups
- May assist with set-up and breakdown of catering and banquet functions
- Knowledge of company policy and local ordinances relative to the service of alcoholic beverages
- Answers guest questions and resolves any issues pertaining to service or product
- Moves convention material boxes, programs, from hotel receiving docks, registration areas, guest rooms or suites
- Report to Supervisor any need for housekeeping and/or repairs of any equipment or function areas
- Other duties as assigned by the Restaurant Manager and General Manager

Thank you for considering me to become a member of your team.

Sincerely,

Stevie Rice