

# Auto Claims Cover Letter

88511 Karisa PikeKesslerhaven, OH 80980-6830

**Dear Lennon Gutmann,**

In response to your job posting for auto claims, I am including this letter and my resume for your review.

In the previous role, I was responsible for guidance during the adjustment of Home Warranty Insurance claims through the verification of policy coverage by assessing the presence of construction defects and liability for the same.

My experience is an excellent fit for the list of requirements in this job:

- Proficient computer skills, including Microsoft Office Suite (Word, PowerPoint, Excel)
- Energetic and eager to tackle new projects
- Interest in insurance and financial services
- Good collaborative and relationship-building skills
- Basic understanding of insurance principles including coverages and terminology
- Provide leadership to a team of claims representatives who initiate, investigate, evaluate, negotiate and finalize personal lines auto claims
- Within defined authority limits, settle low-complexity claims and process for payment
- Provides superior customer experience while managing claim handling and resolving the most complex claims as assigned

**Thank you for taking your time to review my application.**

Sincerely,

Emery Legros