

# Auto Claims Cover Letter

416 Everett FordsNorth Lawanna, NC 16936

**Dear Spencer Hettinger,**

I would like to submit my application for the auto claims opening. Please accept this letter and the attached resume.

In my previous role, I was responsible for advice to clients on queries related to policy coverage, claims preparation and operation and other advisory role.

Please consider my qualifications and experience:

- Act as a role model for the team, taking on the work that others avoid and holding self and others accountable for high personal standards
- Hold/Maintain the appropriate State Licenses
- Maintains awareness of all applicable state and federal regulations, compliance items
- Will include responsibilities for special projects, field office audits and audit procedures
- Experience handling Bodily Injury Claims is an asset
- Experience handling Loss Transfer Claims is an asset
- Knowledge of total loss processing, State salvage forms and title requirements
- International auto claims management

**I really appreciate you taking the time to review my application for the position of auto claims.**

Sincerely,

Jordan Hilpert