

Auto Claims Cover Letter

9896 Collins CourtNew Winifredside, CO 70197

Dear Onyx Nienow,

I would like to submit my application for the auto claims opening. Please accept this letter and the attached resume.

In the previous role, I was responsible for administrative assistance in the delivery of claims service, determining proper policy coverage to conclude, investigate, evaluate and negotiate assigned cases.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Demonstrated knowledge of claims management related laws and legal terminology
- Strong understanding of commercial auto insurance policies
- Excellent understanding and hands on experience on complex logistics claims
- In-depth knowledge of personal and commercial line auto policies, coverage's, principles, and laws
- Knowledge of medical terminology for claim evaluation and Medicare compliance
- Knowledge of appropriate application for deductibles, sub-limits, SIR's, carrier and large deductible programs
- Decisions are made of a monetary nature which can be up to policy limits and beyond and which, if mishandled, can cause unlimited exposure for the Company
- A minimum 3.0 GPA on a 4.0 GPA scale

Thank you in advance for taking the time to read my cover letter and to review my resume.

Sincerely,