

Auditor, Lead Cover Letter

3680 Kshlerin FreewayJohnstonmouth, NE 04140-8666

Dear Dakota Douglas,

Please consider me for the auditor, lead opportunity. I am including my resume that lists my qualifications and experience.

Previously, I was responsible for clear and convincing insights on the governance, control environment, and the impact on audit stakeholders' business outcomes.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Knowledge of logistics procedures and processes as it relates to financial management
- Masters in Accounting/Finance
- CPA, CIA, CFE or CMA or progress towards those designations
- Strong knowledge of financial processes and related controls
- Proficiency with Microsoft Office, especially MS Access and Excel to research and analyze data
- Solid understanding of risks and controls audit concepts within planning, fieldwork and reporting
- May present to the General Auditor
- ASQ CQA certification, preferred

Thank you for considering me to become a member of your team.

Sincerely,

Lennox Schmeler