

Audit Support Cover Letter

41954 Teodoro LodgeDavidland, NV 30607-4108

Dear Greer Langosh,

I would like to submit my application for the audit support opening. Please accept this letter and the attached resume.

Previously, I was responsible for technical/Business consultation for creating and generating Order Management reports required for Keysight internally using Business Intelligence reporting tools.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Familiarity in regulatory compliance and a good understanding of risks and controls
- Experience in Regulatory Compliance function an added advantage
- A good understanding of risks and controls
- Possesses a thorough understanding of business processes and objectively guides the team to audit to the requirements as documented in the knowledge repository navigating any ambiguity within the process
- Sound project management and planning skills
- Strong communication (oral and written) and presentation skills in English, German appreciated but not mandatory
- Design and disseminate best practice and lessons learned to colleagues and stakeholders
- Relevant experience in people management of advantage

Thank you for taking your time to review my application.

Sincerely,

Alexis Grady