

Audit Senior Cover Letter

173 Reanna ShoreLake Andreaborough, MS 65494-2589

Dear Armani Maggio,

Please consider me for the audit senior opportunity. I am including my resume that lists my qualifications and experience.

In my previous role, I was responsible for guidance during the development and installation of accounting systems, accounting methods, procedures, and controls.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- BS, Accounting, Master's preferred
- Previous experience leading/planning audits and supervising staff
- Supervising and training less experienced Staff
- Assigning tasks and running jobs
- Planning and coordinating engagements
- Performing detailed reviews of staff work
- Presenting completed engagements through "Block 3" to a Manager or Partner
- Advanced/ Fluent English level

Thank you for your time and consideration.

Sincerely,

Haven Kiehn