

# Audit Senior Cover Letter

27249 Emmerich FieldPort Walkerstad, GA 81659-4885

**Dear Dallas Reichert,**

In response to your job posting for audit senior, I am including this letter and my resume for your review.

In the previous role, I was responsible for guidance on expense coding and accounting policies and procedures to Accounting and office administration.

Please consider my qualifications and experience:

- Perform complex and specific audit procedures, while developing effective, client-focused audit strategies
- Plan and implement audits and reviews
- Identify areas to help clients improve their internal controls
- Communicate engagement progress with partners and managers
- Establish and maintain effective working relationships directly with clients
- Coach & mentor individual team members, facilitating them to have the information, tools and opportunities they need to grow
- Provide formal and informal feedback to staff
- CPA License or demonstrated progress towards obtaining license

**I really appreciate you taking the time to review my application for the position of audit senior.**

Sincerely,

Brooklyn Considine