

Audit & Risk Management Cover Letter

664 Schimmel Creek West Alden, VA 82947-1236

Dear Spencer Fritsch,

Please consider me for the audit & risk management opportunity. I am including my resume that lists my qualifications and experience.

In the previous role, I was responsible for guidance and instructions for security control families, as needed, utilizing a Security Control Catalog to provide enhancements as needed to facilitate correct implementation of security controls at the program and system level.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Experience as a first line operational risk practitioner
- Advanced knowledge of audit principles and theory, the Institute of Internal Auditing (IIA) standards, Statutory Accounting Principles, Generally Accepted Accounting Principles, American Institute of Certified Public Accounting standards, and internal audit department policies
- Excellent leadership to inspire and motivate others to perform well
- Proficient in use of Microsoft Office products including Excel, Word, PowerPoint, and Visio
- Advanced knowledge of the health care and insurance industry
- Advanced understanding and knowledge of Blue Cross or health insurance business and systems
- Proficient in the use of data analytics tools (e.g.)
- Strong understanding of the retail brokerage or asset management business

I really appreciate you taking the time to review my application for the position of audit & risk management.

Sincerely,