

# Audit Director Cover Letter

7001 Joycelyn Courts Traci haven, MA 56177-2628

**Dear Peyton Schowalter,**

Please consider me for the audit director opportunity. I am including my resume that lists my qualifications and experience.

Previously, I was responsible for training and conduct workshops to the Internal Audit teams of major associates and joint ventures to promote sharing of knowledge on SingTel's corporate governance, internal control and internal audit practices as well as collaboration between the Internal Audit teams of SingTel and major associates and joint ventures.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Proven experience in successfully working with outside auditors and executive management
- Outstanding motivational and mentoring skills
- Experience in public higher education or auditing preferred
- Professional/industry recognised qualification Certified Public Accountant/Chartered Accountant or equivalent
- High personal and professional ethics with a commitment to excellence
- Previous experience establishing and directing an auditing function or department preferred
- Familiarity with an audit software package and applications control evaluation experience is desirable
- Prior experience managing audit work (internal audit or prior public accounting audit experience)

**Thank you in advance for taking the time to read my cover letter and to review my resume.**

Sincerely,

