## **Audit Director Cover Letter**

926 Nelly StreetsEast Ron, OR 03054-5380

## Dear Parker Weissnat,

I would like to submit my application for the audit director opening. Please accept this letter and the attached resume.

Previously, I was responsible for overall direction and leadership to ensure that all aspects of the internal audit function operate at top efficiency and achieve the function's objectives of the Audit Committee and the CFO.

My experience is an excellent fit for the list of requirements in this job:

- Working knowledge of auditing theory and practices
- Internal progression within accounting and/or auditing field
- Experience with organization boards and committees
- Certified Information System Auditor
- Information Systems Auditing
- Financial Reporting including IIA Standards
- Knowledge of COSO, COBIT and/or CoCo Internal Controls Frameworks
- Lead, plan and manage the internal audit team, encompassing financial and compliance matters, other auditing initiatives

Thank you for considering me to become a member of your team.

Sincerely,

**Corey Ortiz**