

Audit & Assurance Cover Letter

9650 Wehner Point Damonshire, AR 96807-4548

Dear Baylor Borer,

I submit this application to express my sincere interest in the audit & assurance position.

In the previous role, I was responsible for oversight of the performance of audit quality reviews designed to assess and facilitate group wide conformance with IIA and adopted professional standards.

Please consider my qualifications and experience:

- Promote and maintain extensive client interaction with the view to developing an ongoing client base in all sectors
- Responsibility for management and control of administration in relation to client portfolio and, including management of project budgets, costs billing and collections from clients
- Be an active member of the winning business team and develop an ongoing work funnel for the service lines, achieve the winning business, marketing targets set
- Experience with Big 4 or tier 2 accounting firm
- Should have a good understanding and some experience of how ERPs operate SAP, Oracle, Sun
- Should have strong analytical and interpersonal skills, with a commitment to professional and client services excellence
- Fluency in English language, both verbally and written
- Preferably be a member of ACCA/ICAEW/CPA Australia or equivalent

Thank you for taking your time to review my application.

Sincerely,

Riley Yost