

Audio Visual Tech Cover Letter

3884 Rick ClubRileyshire, HI 77099-2672

Dear Greer Spinka,

I would like to submit my application for the audio visual tech opening. Please accept this letter and the attached resume.

In the previous role, I was responsible for assistance to faculty and staff with AV systems, Creston operation audio mixer, lighting, cameras, and video production/conference systems.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Superior time management – able to work quickly and efficiently
- Exhibit and practice the highest level of Guest Service skills while maintaining professional relationships with clients and interfacing with high level executives
- Maintain a professional work ethic
- Problem-solve issues quickly and efficiently as they arise
- React quickly and professionally to requests and demands
- Experience with audiovisual equipment such as analog and digital audio mixers, wired and wireless microphones, DMX 512 lighting control systems, theatrical lighting fixtures, video projectors, and Windows and Apple computers
- Experience in technical production of sound and lighting for live events and performances
- Experience troubleshooting computer software and internet connectivity

I really appreciate you taking the time to review my application for the position of audio visual tech.

Sincerely,