

# Audio Technician Cover Letter

533 Brady ForkFlorinetown, OH 45731

**Dear Robin Walter,**

I am excited to be applying for the position of audio technician. Please accept this letter and the attached resume as my interest in this position.

In the previous role, I was responsible for service-oriented high quality customer service to faculty, staff, students and event staff, assisting with audio/visual and computer technology and media in LSA classrooms and elsewhere.

Please consider my qualifications and experience:

- Responds to service & maintenance calls as assigned
- Works within specified deadlines and provides daily field updates
- Proficiency in Adobe Video Software (Premiere, Audition, Encore, After Effects, Photoshop) and PowerPoint and Corel Presentations
- Proficient in Microsoft Office Suite and major web browsers
- Proficiency in the use of industry standard equipment including cameras, lighting, mixers
- Routinely moves audio/visual equipment weighing up to 50-100 pounds with assistance, on-site and to various locations and events
- Successful completion of a work sample exercise completed at ICLE
- Knowledge of Microsoft PowerPoint and presentation connectivity to audio/video equipment

**Thank you in advance for taking the time to read my cover letter and to review my resume.**

Sincerely,

Gray Olson