

# Athletic Facilities Cover Letter

85250 Anton Curve North Bonny, OK 28303-5057

**Dear Campbell Bradtke,**

I am excited to be applying for the position of athletic facilities. Please accept this letter and the attached resume as my interest in this position.

Previously, I was responsible for athletic training services for the College's athletic department, including attendance at scheduled team practices and home competitions.

Please consider my experience and qualifications for this position:

- Experience with risk management related to recreation and pool operations
- Experience in planning and managing events as the main contact
- Strong knowledge and experience with recreation and aquatic center operations & equipment
- Past work experience with college students and understanding of student development
- Familiar with budget and finance of facilities operations
- Demonstrated experience working with coaching staff
- Experience with Event Management Systems software
- Experience with member services

**Thank you in advance for reviewing my candidacy for this position.**

Sincerely,

Sutton Cartwright