

Athletic Coordinator Cover Letter

6559 Kautzer Estates West Hermine, WY 68935

Dear Royal Simonis,

In response to your job posting for athletic coordinator, I am including this letter and my resume for your review.

In my previous role, I was responsible for administrative support to assigned sport services areas or athletic offices, including but not limited to Sports Medicine and Athletic Performance.

Please consider my experience and qualifications for this position:

- Current Board of Certification (BOC) certification and eligibility for Texas AT Licensure
- Current membership in the National Athletic Trainers' Association (NATA)
- Current knowledge of Athletic Training literature and CAATE requirements
- Dedicated line of scholarship, including recent publications, and/or potential for research and other scholarly and creative activities
- Experience working with the Commission on Accreditation of Athletic Training Education (CAATE)
- Experience as an Athletic Training Preceptor and/or Clinical Education Coordinator
- Evidence of maintaining electronic/digital student records (ATrack)
- Experience in curriculum design, assessment, and outcome measurements

Thank you for considering me to become a member of your team.

Sincerely,

Tatum Roob