

Assistant Team Leader Cover Letter

225 Heller LocksPort Paola, MO 92001

Dear Shiloh Kuhic,

I am excited to be applying for the position of assistant team leader. Please accept this letter and the attached resume as my interest in this position.

In the previous role, I was responsible for support to, and compliance with, all local and corporate customer Health, Safety & Environmental (HSE) policies, procedures and other HSE related requirements.

My experience is an excellent fit for the list of requirements in this job:

- Proficient with Microsoft Office Suite Applications including Word, Excel, PowerPoint and Outlook along with strong data entry skills
- Knows and applies Kitts Green policies in a consistent manner, Basic computer skills
- Focused and can challenge
- Development of teams with a hands-on approach
- ILM – Leadership & Management
- Provides leadership to the team acting as a positive role model at all times
- Enjoys rising to the challenge of stretching goals
- Takes pride in their work and delivers tasks even when they are tedious/difficult

Thank you for your time and consideration.

Sincerely,

Zion Stehr