

Assistant Supervisor Cover Letter

336 Bertram Branch North Numbers, MD 73082

Dear Armani Lowe,

I would like to submit my application for the assistant supervisor opening. Please accept this letter and the attached resume.

In the previous role, I was responsible for the principal with regular written and verbal reports and updates, as well as maintaining a high level communication with other appropriate Connections Academy staff;

My experience is an excellent fit for the list of requirements in this job:

- Experience in Fashion and Footwear will be considered an advantage
- Industrial Paint Experience
- Teach, train and coach merchandisers on processes and procedures while maintaining satisfactory customer service safety
- Support the delivery and merchandising of presold orders to insure customer service and company standards are maintained
- Work with sales team to identify sales opportunities and suggest plans to capitalize on identified opportunities
- Promptly reply to customer calls to address issues and opportunities
- Sales and management experience strongly preferred
- Resolving customer issues and requests

Thank you for your time and consideration.

Sincerely,

Emery Adams