

Assistant Account Executive Cover Letter

1183 Hartmann Shores Dickishire, CA 43333

Dear Briar Oberbrunner,

Please consider me for the assistant account executive opportunity. I am including my resume that lists my qualifications and experience.

Previously, I was responsible for social media and web design support on all SFA social media platforms as directed by SFA communications director.

My experience is an excellent fit for the list of requirements in this job:

- Willingness and eagerness to learn, the confidence to take on new tasks as opportunities present themselves
- Proactive work ethic, meets deadlines, works with sense of urgency
- Relevant work experience will be given priority via internship or full-time employment
- A valid Property & Casualty insurance broker's license
- Prior ad agency or marketing communications internship experience strongly preferred
- A basic understanding of earned and social media and influencer relations
- An interest in technology and the impact it has on today's world
- Strong attention to detail and consistently quality work

Thank you for taking your time to review my application.

Sincerely,

Riley Aufderhar