

Asset Planner Cover Letter

6967 Schoen Road Williamstown, ID 58620-6590

Dear Campbell Okuneva,

In response to your job posting for asset planner, I am including this letter and my resume for your review.

In my previous role, I was responsible for advice to senior management, program and project managers regarding overall portfolio; structure, management and performance, including optimum program and project planning and work breakdown structures.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Computer skills with maintenance systems (Maximo & SAP)
- Experience with and competency in use of a Comprehensive Maintenance Management System such as SAP
- Advanced Microsoft Excel competency
- Proven track record of successfully leading/completing projects in manufacturing/supply chain organizations
- Excellent Microsoft Excel, Word & PowerPoint
- Provide dedicated leadership and female mentoring programs
- Relevant experience in maintenance planning and asset strategy (essential)
- Trade Qualification - Electrical and HVAC trade highly desirable

Thank you for your time and consideration.

Sincerely,

Charlie Daniel