

Assembly / Production Cover Letter

636 Hipolito UnderpassLake Taren, MA 02288-3282

Dear Finley Fay,

In response to your job posting for assembly / production, I am including this letter and my resume for your review.

In my previous role, I was responsible for engineering support during the assembly plus coordinate communication with the product engineering group when necessary.

Please consider my experience and qualifications for this position:

- High volume, highly automated manufacturing operations experience
- Experience in Mikron, IMA, Marchesini automated assembly lines
- Knowledge of ERP and Inventory Management best practices
- Demonstrated experience in production environment with Lean and 6-sigma methodologies
- Willing to work as a team with an experienced Assembler
- Able to work weekends and/or overtime
- The job requires occasional carrying/lifting 40 lbs
- Good understanding of electrical, hydraulic and pneumatic systems knowledge

Thank you in advance for reviewing my candidacy for this position.

Sincerely,

Lennon Heller