

Assembly / Production Cover Letter

128 Runolfsdottir Inlet New Jude, MA 39406

Dear Frankie Borer,

I am excited to be applying for the position of assembly / production. Please accept this letter and the attached resume as my interest in this position.

Previously, I was responsible for continual improvement feedback to line management and engineering as necessary to ensure assembly and factory acceptance test operations are adequately resourced.

Please consider my experience and qualifications for this position:

- Basic knowledge of Excel is preferred
- Benefits Eligible (After 90 Days)
- Knowledge of World Class Manufacturing principles
- Certification of IPC 620 Certification preferred
- Working knowledge of Production Control methods and Capacity Planning
- Experience working and scheduling within a fabrication environmental, including FMS, Plastics, Machining, and Welding
- Excellent organizational, written and oral communication skill
- Profound knowledge of injection plastics, assembly lines and Kanban

Thank you in advance for reviewing my candidacy for this position.

Sincerely,

Royal Reynolds