

Art Assistant Cover Letter

4082 Amos OvalSavannafurt, ID 80640-1076

Dear Dallas Kris,

In response to your job posting for art assistant, I am including this letter and my resume for your review.

In the previous role, I was responsible for art support such as research, scanning, 2D and 3D rendering, and design work as needed during the concept design stage of production.

Please consider my qualifications and experience:

- Gathers and maintains data for department and grant reports
- May compose, proofread, edit and prepare correspondence, reports and other materials using word processing, spreadsheets and/or databases
- Thorough knowledge of Macintosh computer systems including Photoshop and Illustrator, Final Cut Pro, iDVD, and MS Office
- Hard Work attitude
- Strong Growth Mindset and Bias For Action
- Highly proficient in all Adobe Creative Suite software
- Naturally aligned with Cathay Pacific's style
- Has high standards and takes pride in quality of work, with great attention to detail

Thank you for taking your time to review my application.

Sincerely,

Shiloh Trantow