

# Appeals Coordinator Cover Letter

9112 Hoppe GreenWest Aliciaside, NY 74118

**Dear Zion Pfannerstill,**

I submit this application to express my sincere interest in the appeals coordinator position.

Previously, I was responsible for support for the Manager of Quality Management, Quality Management Department, Quality Management Medical Director, Quality Management Specialist and Patient Liaisons:.

My experience is an excellent fit for the list of requirements in this job:

- Excellent assessment, cognitive, and critical thinking skills
- Typing speed 35 words per minute without errors
- Experience working effectively with diverse groups, including culturally diverse, low-income populations
- Requires strong competency with Microsoft Office (specifically Microsoft excel and word)
- Non-invasive patient contact
- Normal or corrected-to-normal vision
- Previous experience with Appeals & Grievances
- Prior experience processing Medicare appeals and/or grievances

**Thank you for considering me to become a member of your team.**

Sincerely,

Armani Hilpert