

# **Analyst, Regulatory Compliance Cover Letter**

89015 Zetta Park East Hankmouth, NH 15086-3467

**Dear Baylor Moen,**

In response to your job posting for analyst, regulatory compliance, I am including this letter and my resume for your review.

In the previous role, I was responsible for support to the Director Compliance, Canadian Banking to monitor the secured lending business' Compliance operations to ensure that regulatory risks are managed effectively and efficiently and in accordance with the firm's Risk Appetite.

Please consider my qualifications and experience:

- Extensive knowledge of GLBA, Reg P/financial data privacy protection laws, regulations and best practices
- Ability to be a self-starter and operate with minimal supervision
- Experience working with databases, data analytics and data visualization tools is preferred
- Team player willing to support department needs across multiple business units
- Developing nutrition and ingredient information for assigned product categories and brands to be compliant with government regulations, company guidelines and department procedures
- Working with a multi-functional team to provide nutrition labeling support for the launch of new products to the Canadian marketplace
- Reviewing and approving packaging and marketing materials through an internal approval process to ensure compliance with Canadian food and nutrition regulations and policies
- Researching and responding to nutrient, ingredient and recipe related information requests to support internal business operations and processes, consumer inquiries and customer requests

**Thank you for taking your time to review my application.**

