

# Analyst, Payroll Cover Letter

55405 Runolfsdottir Road  
Kunzebury, KY 70512-7540

**Dear Reese Willms,**

I would like to submit my application for the analyst, payroll opening. Please accept this letter and the attached resume.

In my previous role, I was responsible for analytical support for payroll improvements, enhancements, and new applications in the Workday system.

Please consider my experience and qualifications for this position:

- Excellent communication, interpersonal, relationship and consensus building skills and effectively gains agreement and consensus for ideas within the department and other key stakeholders as needed
- Able to efficiently manage competing priorities in a fast-paced environment
- Strong attention to detail and documentation management
- Demonstrated knowledge in payroll processing, tax filing, general ledger, and HR system integration
- Familiarity with Oracle Fusion, Oracle 11i and Oracle 12
- Experience with system integrations between payroll and its vendors
- Multi-lingual desirable, especially bi-lingual English/Spanish
- Knowledge of HR, Benefits, and/or Finance

**Thank you in advance for reviewing my candidacy for this position.**

Sincerely,

Spencer Borer