

Analyst, Payroll Cover Letter

26845 Wisoky Walk
Wiegandtown, MI 67337

Dear Avery Paucek,

In response to your job posting for analyst, payroll, I am including this letter and my resume for your review.

Previously, I was responsible for training, support, and guidance to teammates and supervisors on proper payroll processing procedures in the timekeeping and payroll applications.

Please consider my experience and qualifications for this position:

- Knowledge of US payroll principles, practices, and regulations
- Excellent organization, follow-through, initiative and aptitude payroll processing or analyst role is welcome
- Can act independently with little management supervision
- Excellent knowledge of Google platform
- Perform varied work assignments with limited supervision
- Expert knowledge of enterprise payroll systems
- Intermediate knowledge of timekeeping systems
- Intermediate knowledge of Reporting

I really appreciate you taking the time to review my application for the position of analyst, payroll.

Sincerely,

Gray Funk