

Analyst, Materials Cover Letter

11059 Nicolas Points Arleneshire, NY 49320

Dear Reese Rau,

In response to your job posting for analyst, materials, I am including this letter and my resume for your review.

Previously, I was responsible for the necessary support for the use of internal applications and systems (access authorizations, id management, helpdesk, etc.);.

My experience is an excellent fit for the list of requirements in this job:

- Knowledge of Navy material specifications, including Navy-adopted commercial specifications and standards
- Flexibility and Willingness to Perform Other Duties as Assigned
- BPICS qualification or equivalent is desirable but not essential
- Demonstrated knowledge of Materials' Operation and key business drivers such as project management
- Proven track record of utilizing Toyota Production System (TPS), Kaizen, and Just-In-Time (JIT)
- Should be Diploma /Any Graduate with hands on experience in order fulfillment , forecasting and dealing with suppliers for order scheduling
- Knowledge of Scheduling, action messages, Purchase orders (Discrete and Schedule)
- Working Knowledge of ERP with exposure on handling planning data

Thank you for taking your time to review my application.

Sincerely,

Alexis Fahey