

# Analyst, Benefits Cover Letter

707 Kshlerin MissionSouth Ginoburgh, CO 65425

**Dear Zion Rodriguez,**

In response to your job posting for analyst, benefits, I am including this letter and my resume for your review.

In the previous role, I was responsible for information on international benefits plans and premiums to HR departments, managers and team members, and respond to specific queries on plans, where required.

Please consider my qualifications and experience:

- General understanding of employee benefit coverage's preferred
- Manage specific vendor relationships
- Manage day-to-day communications with external benefits providers to provide solutions for associates
- Work with Benefits Project Management to support system changes
- Assist with plan reviews, financial analysis, and audit support
- BS in Business, Finance, Accounting, Human Resources, Actuarial Science, Mathematics, or related field
- Proven customer service attitude
- Intellectual curiosity, initiative and CIP mindset

**Thank you in advance for taking the time to read my cover letter and to review my resume.**

Sincerely,

Baylor Kuvalis