

Advertising Assistant Cover Letter

2817 Weber IsleLake Israelbury, PA 66257-9188

Dear Dakota Thiel,

I submit this application to express my sincere interest in the advertising assistant position.

Previously, I was responsible for general office administrative services including but not limited to telephone coverage, mail and fax processing and distribution, file set up and maintenance, photocopying and office supplies.

Please consider my experience and qualifications for this position:

- Prior experience or knowledge with Amazon Sponsored Ads, Google Adwords, Facebook Ads, or other comparable platforms
- Prior experience creating and managing campaigns ad budgets
- A thorough understanding of editing workflow principles (EDL management, time-warps, multi video tracks, file formats, frame rates, colorspace)
- A working knowledge of common industry non-linear editing software Avid, Adobe Premiere, Flame Assist
- Experience using Aspera software, SFTP solutions (FileZilla, Cyberduck, Transmit), transferring files to & from cloud based storage server
- Basic Unix / Linux command line navigation experience
- Previous experience using professional render farm software Deadline, SquidNet, Qube!
- A polite and respectful attitude towards clients and fellow employees

Thank you in advance for reviewing my candidacy for this position.

Sincerely,

Tatum Wyman