

Activity Cover Letter

1873 Julio ExtensionTonetteton, DE 96898-7998

Dear Denver Quigley,

In response to your job posting for activity, I am including this letter and my resume for your review.

In my previous role, I was responsible for prescribed and divisional recreation services to residents; assesses, maintains and develops leisure, socialization and motor skills.

My experience is an excellent fit for the list of requirements in this job:

- Give instructions and feedback to recreational staff
- Ensure a safe environment for staff and students
- Attend the appropriate treatment team meetings
- Maintain operation and maintenance of playground and outdoor basketball court
- Performs professional level work concerned with the rehabilitation, social, cultural, recreational and physical development of facility patients
- Works closely with the Head of Sales Training, human resources staff, and/or sales management in evaluating and developing sales training needs, courses, and techniques
- Creates training documentation and manuals for field sales personnel
- Delivers and coordinates training classes

Thank you in advance for reviewing my candidacy for this position.

Sincerely,

Emerson Ortiz