

Acquisition Support Cover Letter

6994 Botsford WalksLueilwitzside, VT 66222

Dear Phoenix Glover,

I would like to submit my application for the acquisition support opening. Please accept this letter and the attached resume.

In the previous role, I was responsible for education and training (materials) to regional teams and hiring managers on the applicant system, hiring processes and legal regulations.

Please consider my qualifications and experience:

- Outstanding written documentation and oral communication skills
- Experience with Workday, HRIS or applicant tracking platforms is preferred
- Provide world class service to internal customers with a high level of integrity, humility and initiative
- Assist with SAIL program as needed
- Strong knowledge of IT platforms, Serialization Software and Systems
- Knowledge of the packaging technology business (major players in the business, trends & innovations, major technologies,...)
- Experience in providing acquisition support for a USG program office
- Understanding of Ground Elements for command and control architectures or operations for space systems

Thank you for considering me to become a member of your team.

Sincerely,

Ari Kerluke