

Acquisition Manager Cover Letter

4188 Gerlach Spurs Quintinhaven, WA 50709

Dear Sutton Legros,

I would like to submit my application for the acquisition manager opening. Please accept this letter and the attached resume.

In the previous role, I was responsible for partnership expertise in the comprehension of contractual elements and understanding of partners' marketing/business objectives, target audience and competitive landscape.

Please consider my experience and qualifications for this position:

- Ensure accurate records and reporting concerning all phases of the recruitment process
- Demonstrable track record of driving significant and transformational changes to attraction and strategic sourcing approaches within large complex organizations
- Managed a team of Recruiters
- Take ownership of the entire EU music royalties process
- Partner with Accounts Payable and Accounting teams to process payments and troubleshoot any issues
- Reconcile usage reports against customer's claims and invoices
- Coordinate with Finance, Business and Product teams to build internal and external tools and dashboards
- Advanced knowledge of Excel, SQL, Oracle and BI tools

Thank you in advance for taking the time to read my cover letter and to review my resume.

Sincerely,

Charlie Buckridge