

# Acquisition Manager Cover Letter

1510 Ebert PinesConnellyton, OK 31615

**Dear Parker Pfeffer,**

I would like to submit my application for the acquisition manager opening. Please accept this letter and the attached resume.

In my previous role, I was responsible for the transition team and client with information related to processes, procedures, tools, and techniques for accomplishing the objectives of the business.

My experience is an excellent fit for the list of requirements in this job:

- Professional in Human Resources (PHR), Professional Recruiter Certification (AIRS PRC), or LinkedIn Certification preferred
- Previous experience developing and managing Recruiting strategies and identifying recruiting events, sources and other outreach strategies
- Previous experience creating, driving and leading the talent attraction and pipelining strategies across all business units
- Experience leveraging data and dashboards to assess what's working and what's not
- Knowledge of EEO, OFCCP, ADA and employment laws
- Real Estate licensed professional
- Certified legal practitioner
- Personable, high energy individual that is passionate about recruitment and enjoys working in a fast paced, innovative, dynamic organization

**Thank you for considering me to become a member of your team.**

Sincerely,

Tatum Langworth