

# Acquisition Analyst Cover Letter

6575 Kassulke PlainsNew Edelmiraburgh, MO 01406

**Dear Dakota Mayert,**

In response to your job posting for acquisition analyst, I am including this letter and my resume for your review.

Previously, I was responsible for acquisition process management in support of Acquisition Strategy Integrated Product Teams (ASIPT), Integrating Integrated Product Teams (IIPT), Overarching Integrated Product Teams (OIPT), Defense Acquisition Boards (DABs), Purchase Requests (PR), Gate Reviews, Quarterly Acquisition Reviews (QAR), Key Events, Milestones, program metrics, and briefings.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Experience creating and maintaining financial models (Excel and Argus)
- Proficiency in both Argus and Excel
- Strong analytical skills and computer literacy, including word-processing, spreadsheet preparation and analysis, project scheduling and data management software
- Experience in the use of market research tools
- Previous experience with Navy in-service systems
- DAWIA Level III certification or equivalent (e.g., PMP) preferred
- Assist UA Manager in designing and executing user acquisition campaigns to cost effectively and successfully drive quality users to our games
- Manager user acquisition campaigns across multiple advertising channels, with a focus on Facebook

**Thank you for considering me to become a member of your team.**

Sincerely,