

Acquisition Analyst Cover Letter

39396 Erlinda UnionsBoyleton, MS 25434

Dear Rowan Fadel,

I would like to submit my application for the acquisition analyst opening. Please accept this letter and the attached resume.

In the previous role, I was responsible for acquisition subject matter expertise to the Program Manager (PM), Deputy Program Manager (DPM), or Principal Acquisition Program Manager (PAPM) as requested.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Provide expert knowledge of DoD 5000, Operation of the Defense Acquisition System, and the associated statutory and regulatory requirements of FMS programs
- Provide expertise in analyzing, assessing, and developing inputs to DoD Acquisition documents, White Papers, and briefing material being prepared for Defense Acquisition Boards (DAB), Major Decision Reviews, and Gate Reviews
- Provide expert knowledge of Acquisition Strategies, Defense Acquisition Executive Summaries, Acquisition Program Baselines, Selected Acquisition Reports, and other acquisition reporting requirements
- Apply expertise in analyzing program cost, schedule, and technical data to develop draft inputs to reporting
- Conduct program performance analysis and develop metrics based on current and future baselines
- Apply fact-finding and investigative techniques
- Provide executive level liaison with senior Navy and DoD personnel
- Provide oral and written communications and develop presentations and reports

Thank you for your time and consideration.

Corey McCullough